



**MINISTRY OF FINANCE, PLANNING AND ECONOMIC DEVELOPMENT**

**THE RESOURCE ENHANCEMENT AND ACCOUNTABILITY PROGRAMME  
(REAP)**

**BID NOTICE**

**Individual Consultant to develop an integrated strategy for schools and health Centre IIIs under the UGIFT projects by undertaking assessment of the gaps in environmental management in the already constructed seed schools and health centres and develop an integrated greening environment plan for future reference**

**REF: MOFPED/UGIFT/CONS/23-24/00010**

1. The Ministry of Finance, Planning and Economic Development through the Resource Enhancement and Accountability Programme (REAP) has allocated funds to be used for procurement for provision of the above consultancy services;
2. The Entity invites sealed bids/ proposals from eligible consultants/Consultancy firms for the provision of the above requirements and or services
3. Bidding will be conducted in accordance with the PPDA guidelines for solicitation of Bids/Proposals and is open to eligible individual consultants.
4. Interested eligible individual consultants may obtain further information and inspect the Request for Proposal documents at the address given below at 8(a) from 8:00am to 5:00pm only during working hours.
- 5 A complete set of Request for Proposal documents in English may be requested for by interested Consultants on submission of a written application to the address in 7(a).
6. Bids must be delivered to the address below at 8(b) at or before: **1100Hrs Local time on dates indicated in the table 1 below;-**

**Table 1.**

| No. | Procurement Reference Number         | Subject matter of Procurement   | Closing date                    |
|-----|--------------------------------------|---|---------------------------------|
| 1.  | <b>MOFPED/UGIFT/CONS/23-24/00010</b> | Individual Consultant to develop an integrated strategy for schools and health Center IIIs under the UGIFT projects by undertaking assessment of the gaps in environmental management in the already constructed seed schools and health centers and develop an integrated greening environment plan for future reference | 16 <sup>th</sup> November, 2023 |

Late proposals shall be rejected. Proposals shall be opened in the presence of Consultants' and or representatives who choose to attend at the address below at 7(c) on the dates indicated in the table 1 above at **11 15Hrs Local Time**

7. (a) RFP documents may be inspected and issued at:  
**The Resource Enhancement and Accountability Programme (REAP)**  
**Ministry of Finance, Planning & Economic Development**  
**Crested Towers Building, 9 Floor (Tall Tower) Office 9.13**
- (b) Proposals must be delivered to:  
**The Resource Enhancement and Accountability Programme (REAP)**  
**Ministry of Finance, Planning & Economic Development**  
**Crested Towers Building, 9 Floor (Tall Tower) Office 9.12**
- (c) Address for Proposal opening:  
**The Resource Enhancement and Accountability Programme (REAP)**  
**Ministry of Finance, Planning & Economic Development**  
**Crested Towers Building, 9 Floor (Tall Tower) Board room 9.10**
8. The planned procurement schedule (subject to changes) is as follows:

| Activity   | Date                           |
|--|--------------------------------|
| a. Publish bid notice  | 2 <sup>nd</sup> November 2023  |
| b. Pre bid/proposal meeting  | N/A                            |
| c. Bid closing/opening date  | <b>Indicated in table 1</b>    |
| d. Evaluation process (End)  | 5 <sup>th</sup> December 2023  |
| e. Display and communication of best evaluated bidder notice (Start) | 12 <sup>th</sup> December 2023 |
| f. Contract signature  | 15 <sup>th</sup> January 2024  |

**ACCOUNTING OFFICER**