



**MINISTRY OF FINANCE, PLANNING AND ECONOMIC DEVELOPMENT**  
**THE RESOURCE ENHANCEMENT AND ACCOUNTABILITY PROGRAMME (REAP)**  
**ADDENDUM No. 1 TO THE TENDER**  
**FOR**

**PROCUREMENT OF CONSULTANCY SERVICES FOR THE DESIGN, DEVELOPMENT, DEPLOYMENT & MAINTANANCE OF AN ONLINE INTEGRATED WATER AND ENVIRONMENT MANAGEMENT INFORMATION SYSTEM AT SUB COUNTY, DISTRICT AND REGIONAL LEVELS IN UGANDA**

This addendum No. 1 to the tender for Design, Development, Deployment & Maintenance of an online Integrated Water and Environment Management Information System at Sub County, District and Regional Levels in Uganda amends the Bidding Documents as follows:

s/n	Page No.	Reference	Amendment
1	49	Deadline for bid submission is: <b>Date: 4th May 2022</b> <b>Time (EAT) : 15:00 Hours</b>	Deadline for bid submission is: <b>Date: 13th May 2022</b> <b>Time (EAT) : 15:00 Hours</b>
2	49	The bid opening shall take place at: <b>Ministry of Finance, Planning and Economic Development.</b> Street Address: Plot 17 Hannington Road Floor/Room number: <b>Crested Towers Building, Floor 9, Office 9.12</b> Town/City: Kampala Country: Uganda Date: 4 May 2022 Time (local time): 03:15 pm	The bid opening shall take place at: <b>Ministry of Finance, Planning and Economic Development.</b> <b>Street Address: Plot 17 Hannington Road</b>  Floor/Room number: <b>Crested Towers Building, Floor 9, Boardroom 9.10</b> Town/City: Kampala Country: Uganda Date: 13 May 2022 Time (local time): 03:15 pm
3	48	The bid validity period shall be <b>120 Calendar days</b> after the deadline for bid submission, as specified below in reference to ITB Clause 21. Accordingly, each bid shall be valid through 12 September 2022	The bid validity period shall be <b>120 Calendar days</b> after the deadline for bid submission, as specified below in each bid shall be valid through <b>21 September 2022</b>
4		The bid security shall be valid up to <b>31 October 2022</b>	
5		<b>Evaluation Criteria</b> The bid Evaluation shall take into account technical factors in addition to cost factors. The weight of the Evaluated Bid Price shall be 30% (as identified by "X" in the Evaluation Bid formula). The weight of the technical factors shall be 70%.	

Feature scores of the evaluation categories	
Criteria	Score
<b>1. General background and experience of the firm</b>	<b>10</b>
Demonstrated capabilities in projects cited	
<ul style="list-style-type: none"> <li>Implemented Water Management Information Modules</li> <li>Gap analysis</li> <li>Post implementation support and maintenance</li> <li>Customization</li> <li>Seamless Integration with other systems</li> <li>Migration of live data and archived data</li> <li>Training/change management</li> <li>Post implementation Support and Maintenance</li> </ul>	

<b>2. Proposed Project implementation plan and methodology</b>	<b>30</b>
a) Detailed Project Plan (Adherence to proposed implementation time schedule) <ul style="list-style-type: none"> <li>Weekly work plan clearly indicating tasks, dependencies and milestones/deliverables through the and mapped to key personnel</li> <li>Implementation approach, plan and methodology</li> <li>Implementation of Technical and functional requirements above the minimum.</li> </ul>	
b) Maintenance and technical support of the system <ul style="list-style-type: none"> <li>Plan and Methodology for Support and Maintenance</li> <li>Application Support and version upgrades and patches</li> <li>Helpdesk support &amp; tool</li> <li>Risk and Incident management</li> <li>Change management approach/strategy, Tools and Artifacts</li> <li>Configuration management</li> <li>Plans and methodologies for tests, types of tests, Testing tools proposed</li> <li>Performance reviews and methodologies</li> <li>Project Documentation and Service Requirements</li> <li>Project Documentation and Service Requirements</li> <li>Project Organization and Management Plan;</li> <li>Site preparation plan</li> <li>Delivery and Installation Plan</li> <li>Pre-commissioning and Operational Acceptance Testing Plan for the equipment.</li> <li>Warranty Service Plan</li> <li>Task, Time, and Resource Schedules</li> <li>Technical Support Plan</li> <li>Change Control procedures</li> <li>Risk Management plan</li> </ul>	
<b>3. Relevant experience of key personnel and support staff</b>	<b>40</b>
<ul style="list-style-type: none"> <li>Project lead (Team leader)</li> <li>System Analyst (System's Architect)</li> <li>Business Analyst</li> <li>Lead Developer</li> <li>Forest Specialist</li> <li>Environment Specialist</li> <li>Statistician</li> <li>Database Administrator</li> <li>GIS Specialist</li> <li>WASH Specialist</li> <li>Capacity building Specialist</li> </ul>	
All the Desirable Requirements under Functional/Technical Specifications	20
<b>Total</b>	<b>100</b>

**UNDER SECRETARY /ACCOUNTING OFFICER**