

RESPONSES TO REQUEST FOR CLARIFICATIONS FOR CONSULTING SERVICES AND PROVISION OF A SOLUTION PROVIDER FOR IMPLEMENTING AN INTEGRATED MANAGEMENT INFORMATION SYSTEM (MIS) FOR THE OFFICE OF THE AUDITOR GENERAL (OAG)

Ref: MoFPED/FINMAPIII/SRVCS (CONS)/17-18/00061

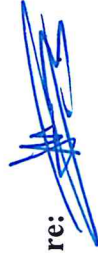
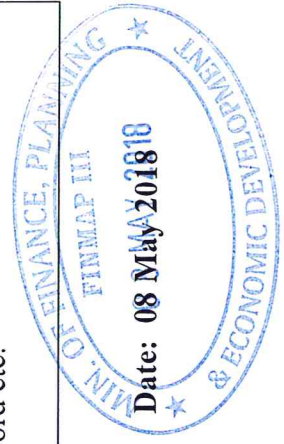
BMZ No. 201365857

#	Clarifications requested	FINMAP's Responses
1.	On page 5 (iii) Statements and Declarations (a) Declaration of submitting a proposal in case of being short-listed. Is there a template for this declaration?	This declaration, which refers to clause 14 (iii) a), has a free format.
2.	Is the \$2,000,000 annual turnover for the lead consultant alone or it entails the combined turnover of all associated partners in case of a joint venture?	In case of a Joint Venture, the lead consultant and all associated partners jointly should have the necessary turnover of more than US\$ 2,000,000 per year. However, sub-contractors are assumed not to be part of a Joint Venture.
3.	Is " nominated consultant " the same as " lead consultant " in case of an association with other partners as indicated on page 5 subsection (iv)?	No, this is not correct. All the proposed named firms within the intended association are allowed to present their references, as long the overall number of references is between 5 and 15, and the reference should cover the past 5 years and strictly related to the envisaged services
4.	Which format should the electronic version of the prequalification proposal be: PDF, Word, etc?	As the Invitation for interest is not mentioning a specific format, it is up to the interested firms, as long the electronic version is readable with common software like Adobe, Word etc.

Name: Daniel MURUNGI

Position: Head of Procurement

Signature:

5.	Regarding signing of documents under section 15 on page 6, does the legal representative have to be an independent lawyer or the person with powers of attorney suffices?	All documents need to be duly signed by the legal representative of the consultancy firm(s). This can differ per firm and country, based on how this is organised. A signature from the person with the powers of attorney is sufficient.
6.	On page 12, item 3, Is there any format for the “ declaration of submitting a proposal ” or the consultant can come up with their own? Is there any particular content to be included?	This declaration which refers to clause 14 (iii) a) has a free format. The declaration should make clear that in case a firm or a group of firms will be short-listed, they will submit a proposal based on the tender documents that will be sent to the short-listed parties.
7.	On page 12, item 4, “ Statement of affiliations of any kind with other forms ”. Is this the same as joint venture agreement?	Not completely as there are other forms of affiliations than only a joint venture. The joint venture agreement is an example of a statement of affiliation.
8.	On page 12, item 5, “ Letters of intention of association in case of any (local or international) partners ”. How does this differ from Statement of affiliations?	The statement of affiliation is one document signed by all involved firms. The letter of intention of association is a declaration in which each individual partner declares its commitment to the intended association. So the number of this letter is equal to the partners in the proposed association
9.	On page 12, item 6, “certified statement of financial capacity”. Does this imply any one or all of these statements: certified balance sheet, certified statement of turnover, annual tax statement, or certified income statement ?	As the invitation for interest states “ or ” it is one of the mentioned statements.
10.	On page 12, item 7, “ nominated consultant ”. Is this the same as person with powers of attorney whether for single bidder or joint venture?	All the proposed named firms within the intended association are allowed to present their references, as long the overall number of references is between 5 and 15, and the reference should cover the past 5 years and strictly related to the envisaged services

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Date: 08 May 2018

