



MINISTRY OF FINANCE, PLANNING AND ECONOMIC DEVELOPMENT

THE RESOURCE ENHANCEMENT AND ACCOUNTABILITY PROGRAMME (REAP)

BID NOTICE

FOR

CONSULTANCY SERVICES TO DEVELOP A TAILOR MADE MODULE ON PARLIAMENTARY OVERSIGHT OF THE NATIONAL BUDGET AND ACCOUNTABILITY PROCESS REF: MOFPED/REAP/CONS/24-25/00001

1. The Government of Uganda has allocated funds to be utilised for the acquisition of consultancy services to develop a tailor made module on Parliamentary oversight of the national budget and accountability process.

The overall objective of the assignment to develop a tailor made module on Parliamentary oversight of the national budget and accountability processes. The module is expected to enhance capacity of Members of Parliament thereby improving the performance of Parliamentary oversight committees.

The tailor made module is expected to cover key concepts in the entire national budget and accountability processes in Uganda with a focus on Parliament's role. The topics should include but not limited to: Strategic approaches to planning and budgeting; Budget preparation; Budget approval; Budget Execution, Monitoring and Evaluation; Local Government Planning, Budgeting and Accountability Processes, Public accountability including Parliament's oversight role and Public Financial Management in Uganda.

2. The Ministry of Finance, Planning and Economic Development – Resource Enhancement and Accountability Programme (REAP) hereby invites sealed proposals from eligible **consultancy firms** to provide the aforementioned services.
3. Bidding will be conducted in accordance with the Open Domestic Bidding procurement method and is open to eligible consultancy firms.

4. Interested consultancy firms may obtain further information and inspect the proposal documents at the address given below at 8(a) from 0800 – 1700hrs (Kampala Time) on working days.
5. The Request for proposals document may be acquired on submission of a written application to the address below at 8(a), and upon payment of a non-refundable fee of Shs50,000 (Shillings Fifty Thousand only). Interested consultancy firms may make payment to the URA collection account at commercial banks. The **bank advice and the application** shall be presented for issue of the Request for Proposal Document, to the address below at 8(a).
6. Proposals must be delivered to the address below at 8(b), at or before **1100hrs** (Kampala Time) on **13th August 2024**. Late proposals shall be rejected. Proposals will be opened in the presence of the consultants' representatives who choose to attend the meeting on **13th August 2024** at **1130hrs**.
7. There shall not be a pre – proposal meeting.

8. (a) Address for obtaining more information and issuance of the Request for Proposals document:

The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning and Economic Development
Plot 17 Hannington Road
Crested Towers Building, 9th Floor Tall Tower, Office 9.13
Email: reap@finance.go.ug

- (b) Address for submission of proposals:

The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning and Economic Development
Plot 17 Hannington Road
Crested Towers Building, 9th Floor Tall Tower, Office 9.12

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	18 th July 2024
b. Bid closing	13 th August 2024
c. Evaluation process (End)	25 th October 2024
d. Display and communication of best evaluated bidder notice	5 th November 2024
e. Contract signature date	28 th November 2024

UNDER SECRETARY/ACCOUNTING OFFICER

Scan the QR Code below to **inspect** the RFP document

