



MINISTRY OF FINANCE, PLANNING AND ECONOMIC DEVELOPMENT
THE RESOURCE ENHANCEMENT AND ACCOUNTABILITY PROGRAMME
(REAP)

BID NOTICE

PROCUREMENT REFERENCE NUMBER	SUBJECT OF PROCUREMENT
MOFPED/UGIFT/CONS/24-25/00007	CONSULTANCY FIRM TO UNDERTAKE INDEPENDENT VERIFICATION OF THE ASSESSMENT OF CENTRAL AND LOCAL GOVERNMENT PERFORMANCE IN THE MANAGEMENT OF SERVICE DELIVERY TO BE CONDUCTED IN FY 2024/25.

1. The Ministry of Finance, Planning and Economic Development through the Resource Enhancement and Accountability Programme (REAP) has allocated funds to be used for procuring consultancy firms to provide the above assignment.
2. The Entity invites sealed proposals from eligible consulting firms for the provision of the above requirements.
3. Bidding will be conducted in accordance with the Open Domestic Bidding method and is open to eligible consulting firms.
4. Interested eligible firms may obtain further information and inspect the Request for Proposal documents at the address given below at 7(a) from 8:00am to 5:00pm only during working hours.
5. A complete set of Request for Proposal documents in English may be purchased by interested consulting firms on submission of a written application to the address in 7(a) below and upon payment of a non-refundable fee of **Shs.100,000** (Uganda Shillings One Hundred thousand) or its equivalent in a freely convertible currency using exchange rates published by Bank of Uganda on the date of purchase of

the documents. The method of payment will be made to the **URA COLLECTION ACCOUNT AT COMMERCIAL BANKS** under the Ministry of Finance, Planning and Economic Development.

6. Proposals must be delivered to the address below at 7(b) at or before: **11:00am** on **30th August 2024**. Late proposals shall be rejected.

Proposals shall be opened in the presence of the firms' representatives who choose to attend at the address below at 7(c) on the **30th August 2024 at 12:40pm**.

7. (a) Documents may be inspected and issued at:

**The Resource Enhancement and
Accountability Programme (REAP)
Plot 17 Hannington Road,
Crested Towers Building
Tall Tower, 9th Floor, office 9.13
KAMPALA**

- (b) Bids must be delivered to:

**The Resource Enhancement and
Accountability Programme (REAP)
Plot 17 Hannington Road,
Crested Towers Building
Tall Tower, 9th Floor, office 9.12**

- (c) Address for bid opening:

**The Resource Enhancement and
Accountability Programme (REAP)
Plot 17 Hannington Road,
Crested Towers Building
Tall Tower, 9th Floor, office 9.10**

8. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish Bid Notice	1 st August 2024
b. Pre-Proposal Meeting	N/A
c. Bid Closing/Opening Date	30 th August 2024
d. Evaluation Process (End)	28 th October 2024
e. Display and communication of best Evaluated Bidder Notice (Start)	12 th November 2024
f. Contract Signature	3 rd December 2024

UNDER SECRETARY/ACCOUNTING OFFICER

