



MINISTRY OF FINANCE, PLANNING AND ECONOMIC DEVELOPMENT
THE RESOURCE ENHANCEMENT AND ACCOUNTABILITY PROGRAMME
(REAP)

BID NOTICE

**INDIVIDUAL CONSULTANT TO ESTABLISH GREEN SCHOOLS
DEMONSTRATION PROJECTS IN 20 SELECTED SEED SCHOOLS FOR MINISTRY
OF WATER AND ENVIRONMENT UNDER UGIFT
REF: MOFPED/UGIFT/CONS/24-25/00040**

1. The Ministry of Finance, Planning and Economic Development through the Resource Enhancement and Accountability Programme (REAP) has allocated funds to be used for procurement for provision of the above consultancy services;
2. The Entity invites sealed bids/ proposals from eligible consultants/Consultancy firms for the provision of the above requirements and or services
3. Bidding will be conducted in accordance with the PPDA guidelines for solicitation of Bids/Proposals and is open to eligible individual consultants.
4. Interested eligible individual consultants may obtain further information and inspect the Request for Proposal documents at the address given below at 8(a) from 8:00am to 5:00pm only during working hours.
- 5 A complete set of Request for Proposal documents in English may be requested for by interested Consultants on submission of a written application to the address in 7(a).
6. Bids must be delivered to the address below at 8(b) at or before: **1100Hrs Local time on dates indicated in the table 1 below;-**

Table 1.

No.	Procurement Reference Number	Subject matter of Procurement	Closing date
1.	MOFPED/UGIFT/CONS/24-25/00040	Individual Consultant to establish green schools demonstration projects in 20 selected seed schools for Ministry of Water and Environment under UGIFT	24 th February, 2025

Late proposals shall be rejected. Proposals shall be opened in the presence of Consultants' and or representatives who choose to attend at the address below at 7(c) on the dates indicated in the table 1 above at **11 15Hrs Local Time**

7. (a) RFP documents may be inspected and issued at:
The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning & Economic Development
Crested Towers Building, 9 Floor (Tall Tower) Office 9.13
- (b) Proposals must be delivered to:
The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning & Economic Development
Crested Towers Building, 9 Floor (Tall Tower) Office 9.12
- (c) Address for Proposal opening:
The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning & Economic Development
Crested Towers Building, 9 Floor (Tall Tower) Board room 9.10
8. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	28th February 2025
b. Pre bid/proposal meeting	N/A
c. Bid closing/opening date	Indicated in table 1
d. Evaluation process (End)	15 th March 2025
e. Display and communication of best evaluated bidder notice (Start)	28 th March 2025
f. Contract signature	15 th April 2025

ACCOUNTING OFFICER