

## **TERMS OF REFERENCE- RESEARCH OFFICER, LEGAL AND REGULATORY REFORMS**

The Research Officer Legal and Regulatory will be responsible for performing the legal regulatory function and will report to the **H/PSDU** through the **LO/LRR**.

### **ROLES AND RESPONSIBILITIES**

#### **1. Conduct performance assessment of the Business Environment and Investment Climate**

- a) Produce quarterly updates to inform the annual National Business Environment Index.
- b) Produce quarterly Investment Climate updates aligned to the export agenda.
- c) Provide input to convening the annual Doing Business Forum
- d) Generate input to Policy Briefs.

#### **2. Develop and conduct performance assessment of the Legal Reform Agenda for the Private Sector**

- a) Generate quarterly updates/management briefs on the business licensing reform process
- b) Compile quarterly updates on the business environment and investment climate.
- c) Conduct quarterly assessment of regulatory coverage gap analysis of MDAs.
- d) Participate in Global Competitiveness or National Business Environment Surveys.
- e) Any other activity as may be assigned by the Supervisor.
- f) Participate in the mid term review and end term evaluation of the Second National Strategy for Private Sector Development.
- g) Participate in the development of the Third National Strategy for Private Sector Development.

#### **3. Support Public-Private Dialogue (PPD)**

- a) Management briefs on the Private Sector Donor Group
- b) Conduct Business Licensing and Regulatory Reform Activities
- c) Conduct field activities on NSPSD macro strategic benchmarks and other private sector related matters and generate briefs for management.

4. Any other tasks that may be assigned by Management from time to time.

### **DELIVERABLES**

1. Produce quarterly input to inform the annual National Business Environment Index.
2. Produce quarterly updates to inform the Investment Climate Reports aligned to the export agenda.
3. Produce quarterly input to inform the annual Doing Business Forum Report.
4. Produce quarterly updates on performance of the Legal reform Agenda

5. Produce quarterly Macrolevel updates for the NSPSD 2 Benchmarks
6. Background papers to development of the Third National Strategy for Private Sector Development produced.

**ACADEMIC QUALIFICATIONS.**

1. Degree in Law
2. Diploma in legal practice.