



## **MINISTRY OF FINANCE, PLANNING AND ECONOMIC DEVELOPMENT**

### **THE RESOURCE ENHANCEMENT AND ACCOUNTABILITY PROGRAMME (REAP)**

#### **BID NOTICE**

#### **FOR**

#### **DESIGN, DEVELOP, DEPLOY, ROLLOUT AND MAINTAIN THE NATIONAL LONG-TERM SAVINGS SCHEME (NLTSS) ADMINISTRATION SYSTEM FOR UGANDA RETIREMENT BENEFITS REGULATORY AUTHORITY (URBRA)**

**REF: MOFPED/REAP/SUPLS/25-26/00018**

1. The Government of Uganda has allocated funds to be utilised to undertake an end-to-end business process review and re-engineering, design, develop, deploy, rollout and maintain the National Long-Term Savings Scheme (NLTSS) Administration System for the Uganda Retirement Benefits Regulatory Authority (URBRA).

URBRA aims to establish a secure and well-governed NLTSS architecture by leveraging the existing digital public and financial inclusion and pensions ecosystem including licensed service providers such as trusts, administrators, custody banks, fund managers, insurers, digital payment providers and trusted community-based field partners.

To achieve this, URBRA intends to procure a qualified and experienced micro-pension technology and advisory Supplier to undertake an end-to-end business process review and re-engineering, design, develop, deploy, rollout and maintain a nationally scalable pensionTech platform to be known as the National Long-Term Savings Scheme (NLTSS) Administration System for Uganda Retirements Benefits Regulatory Authority (URBRA), (“the System”) that will help integrate the existing digital finance ecosystem and centrally administer, manage and deliver the NLTSS. This assignment requires a Supplier with dual capabilities: (i) proven domain expertise in digital micro-pension inclusion (policy, product, governance, literacy and agent enablement) in developing countries, and preferably also in the Sub Saharan Africa region, and (ii) a fit-for-purpose pensionTech platform that can be rapidly customized for administration, recordkeeping, and delivery.

The System will serve as the central platform for managing voluntary long-term savings, enabling citizens to register, contribute, track savings, and access benefits seamlessly through multiple digital channels.

The Supplier will be responsible for delivering a robust, scalable, and secure solution that aligns with national ICT standards and international best practices for pension and financial systems. The assignment covers the full systems development lifecycle — from requirements gathering and solution design to development, integration, testing, training, pilot implementation, and nationwide rollout.

2. The Ministry of Finance, Planning and Economic Development through the Resource Enhancement and Accountability Programme (REAP) hereby invites sealed bids from eligible Bidders for the provision of the above services.
3. Bidding will be conducted in accordance with the procedures contained in the Public Procurement and Disposal of Public Assets Act, Cap 205 and the Regulations made under the Act and is open to all Bidders.
4. Interested Bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from 0800 – 1700hrs (Kampala Time) on working days.
5. The Bidding document may be purchased by interested Bidders from the address below at 8(a) upon submission of a written application and payment of a non-refundable fee of **Shs100,000** (Shillings One Hundred Thousand only). Interested Bidders may make payment to the URA collection account at commercial banks. The **bank advice and the application** shall be presented for issue of the Bidding Document, to the address below at 8(a).
6. Bids must be delivered to the address below at 8(b), at or before **1100hrs** (Kampala Time) on **17<sup>th</sup> March 2026**. All bids must be accompanied by a bid security of **Shs70,000,000** (Shillings Seventy Million only). Bid security must be valid until **1<sup>st</sup> October 2026**. Late bids shall be rejected.  
Bids will be opened in the presence of the Bidders' representatives who choose to attend the meeting on **17<sup>th</sup> March 2026** at **1130hrs**.
7. There shall be a pre – bid meeting at the address below at 8(b) on the dates indicated in the proposed schedule in this notice.
8. (a) Address for obtaining more information and issuance of the Bidding document:  
**The Resource Enhancement and Accountability Programme (REAP)**  
**Ministry of Finance, Planning and Economic Development**  
**Plot 17 Hannington Road**  
**Crested Towers Building, 9th Floor Tall Tower, Office 9.13**
- (b) Address for submission of bids:  
**The Resource Enhancement and Accountability Programme (REAP)**  
**Ministry of Finance, Planning and Economic Development**  
**Plot 17 Hannington Road**  
**Crested Towers Building, 9th Floor Tall Tower, Office 9.10**

9. The planned procurement schedule (subject to changes) is as follows:

| <b>Activity</b>  | <b>Date</b>                    |
|--|--------------------------------|
| a. Publish bid notice  | 27 <sup>th</sup> January 2026  |
| b. Pre-bid meeting   | 12 <sup>th</sup> February 2026 |
| c. Bid closing date  | 17 <sup>th</sup> March 2026    |
| d. Evaluation of Bids (End)                                  | 17 <sup>th</sup> April 2026    |
| e. Display and communication of best evaluated bidder notice | 27 <sup>th</sup> April 2026    |
| f. Contract signature date                                   | 25 <sup>th</sup> June 2026     |

**UNDER SECRETARY/ACCOUNTING OFFICER**

Please scan the QR Code below to **inspect** the Bidding document. This should not be construed as issuance of the Bidding document.

