



MINISTRY OF FINANCE, PLANNING AND ECONOMIC DEVELOPMENT

PSD/DPI SECRETARIAT

JOB RE - ADVERTISEMENT

The Ministry of Finance, Planning and Economic Development, through the Secretariat for Private Sector Development (PSD)/Development Plan Implementation (DPI) Programmes invites applications to fill vacant positions under the National Development Plan (NDP) IV Programme Secretariats as summarized below.

Details of the scope of services, deliverables, required qualifications, experience and competences can be accessed on the Official Ministry Website: www.finance.go.ug

Applications must include a cover letter, curriculum vitae, certificates and transcripts, and be addressed as below and **submitted online** to humanresourcemanagement@finance.go.ug by **1700hrs on Friday 12th June 2026.**

**Address the email submitting your application as follows:
POSITION - SURNAME- FIRST NAME - OTHER NAMES**

Under Secretary/Accounting Officer

Ministry of Finance, Planning and
Economic Development Plot 2/12 Apollo
Kaggwa Road
P O Box 8147
KAMPALA
Tel: 256-41-4707900

Please Note:

- 1) The Ministry of Finance, Planning and Economic Development is an equal opportunity employer. Any form of lobbying shall lead to disqualification.
- 2) Only shortlisted candidates will be contacted.

UNDER SECRETARY / ACCOUNTING OFFICER

**STRENGTHENING OF NDP IV PROGRAMME SECRETARIATS -
RECRUITMENT OF PROGRAMME SECRETARIAT STAFF - POSITIONS
FOR RE-ADVERTISEMENT**

No	Programme	Ministry	Position	Q'ty
1.	Sustainable Energy Development	Ministry of Energy and Mineral Development	Programme Officer	1
			Sub programme Officer, Mineral and oil resources development infrastructure and system modernisation	1
2.	Sustainable Extractives Industry Development	Ministry of Energy and Mineral Development	Programme Officer	1
3.	Public Sector Transformation	Ministry of Public Service	Programme Officer	1
			Sub-Programme Officer	2
4.	Digital Transformation	Ministry of ICT and National Guidance	Sub-Programme Officer	2
5.	Natural Resources, Environment, Climate Change, Lands and Water Management	Ministry of Water and Environment	Sub-Programme Officer	2
6.	Regional Development	Ministry of Local Government	Programme Officer	1
			Sub-Programme Officer	2
7.	Integrated Transport Infrastructure Services	Ministry of Works and Transport	Programme Officer	1
			Sub-Programme Officer - Engineering Services	1
8.	Administration of Justice	Ministry of Justice and Constitutional Affairs	Programme Officer	1
			Sub-Programme Officer- Criminal Justice	1
			Sub-Programme Officer- Civil Justice	1
9.	Sustainable Urbanization, Housing and Land Management	Ministry of Lands, Housing and Urban Development	Programme Officer	1
			Sub-Programme Officer - Physical Planning & Urban development	1
			Sub-Programme Officer- Housing Experience	1
10.	Agro-Industrialisation	Ministry of Agriculture, Animal	Programme Officer	1
			Sub-Programme Officer	2

No	Programme	Ministry	Position	Q'ty
		Industry and Fisheries		
11.	Manufacturing	Ministry of Trade, Industry and Cooperatives	Programme Officer, Manufacturing	1
			Sub-Programme Officer - Value Addition and Industrial Development	1
			Sub-Programme Officer - Program Efficiency and Support	1
12.	Development Plan Implementation	Office of the Prime Minister	Programmes Officer	1
	TOTAL			28

STRENGTHENING OF NDP IV PROGRAMME SECRETARIATS - RECRUITMENT OF PROGRAMME SECRETARIAT STAFF - DETAILED JOB DESCRIPTIONS FOR READVERTISEMENT

1.Programme:	Sustainable Energy Development Programme
Ministry:	Ministry of Energy and Mineral Development
1.1 Position:	Programme Officer (1)
Nature of position:	Full Time
Location:	Kampala with frequent travel countrywide
Contract Period:	24 months
Reports to:	Technical Leader, Sustainable Energy Development Programme
Qualification:	<ul style="list-style-type: none"> • A Bachelor's Degree in Economics, Statistics, Quantitative Economics, Administration, Environmental Management, Energy Systems or Natural Resource Planning or related field. • Master's degree in administration, Economic Policy and Planning/Management, Monitoring & Evaluation, Economics, Environmental Management, Energy Systems, or Natural Resource Planning or related field
Experience:	<ul style="list-style-type: none"> • Minimum nine (9) years' experience in environmental/energy planning, policy coordination, and project implementation. • Proven experience working within or in close collaboration with public sector institutions,

	<p>preferably at national or local government level, with demonstrated understanding of public administration systems, government coordination frameworks, and reporting protocols under Uganda's National Development Plans (NDPs)</p> <ul style="list-style-type: none"> • Demonstrated experience in stakeholder engagement, compliance monitoring, and inter-institutional coordination
<p>Duties</p>	<ul style="list-style-type: none"> • Provision of Technical Support to the Sub-committee to; <ul style="list-style-type: none"> ○ Identify priority interventions for integration into the five year and Annual Program Implementation Action Plan, as aligned to NDP IV; ○ Identify priorities, outputs, targets and resources required for incorporation into the Program Budget Framework Paper (PBFP), and consolidate the Sub- committee Budget Framework Papers priorities, as aligned to the Program Implementation Action Plan; and ○ Identify Administrative Reforms to facilitate achievements of the Program goals and objectives • Preparation of the Project Concept Papers and submission to the Program Technical Working Group for consideration; • Organization and coordination of meetings of the Program Technical Working Group to execute tasks assigned by the Program Working Group and prepare Minutes; • Coordination of the implementation of decisions made by the Technical Working Group and provision of feedback to the Program Officer and Program Technical Leader; • Coordination of the Institutions that contribute to the relevant Program objectives during the planning and implementation of the Program Interventions; • Preparation of quarterly performance reports on the implementation of Annual Implementation Action Plans (AIAPs) and presentation to the Program Technical Working Group; • Development of a monitoring and evaluation framework and alignment to the interventions under objectives relevant to the Program; • Undertake joint monitoring and evaluation of implementation of Programme interventions and preparation of periodic reports to the Program

	<p>Technical Leader through the Head Programme Secretariat;</p> <ul style="list-style-type: none"> • Identification of key policy gaps and preparation of briefs with recommendations for improvement to the Program Technical Leader; • Undertaking periodic capacity needs assessment within the institutions relevant to the assigned objectives to identify skills gaps, develop a capacity development plan and ensure integration of the relevant priorities in the Annual Program Implementation Action Plan (APIAP) and Budget Framework Papers; • Documentation of success stories and submission to the Program Officer and Technical Working Group for dissemination to relevant Stakeholders; and • Execution of any other duties as assigned by the Head Program Secretariat.
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2. Programme:	Sustainable Extractives Industry Development Programme
Ministry:	Ministry of Energy and Mineral Development
2.1 Position:	Programme Officer (1)
Nature of position:	Full Time
Location:	Kampala with frequent travel countrywide
Contract Period:	24 months
Reports to:	Technical Leader, Sustainable Extractives Industry Development Programme
Qualification:	<ul style="list-style-type: none"> • A Bachelor's Degree in Economics, Statistics, Quantitative Economics, Administration, Environmental Management, Energy Systems or Natural Resource Planning or related field. • Master's degree in administration, Economic Policy and Planning/Management, Monitoring & Evaluation, Economics, Environmental Management, Energy Systems, or Natural Resource Planning or related field
Experience:	<ul style="list-style-type: none"> • Minimum nine (9) years' experience in environmental/Oil & Gas/Natural Resources

	<p>planning, policy coordination, and project implementation.</p> <ul style="list-style-type: none"> • Proven experience working within or in close collaboration with public sector institutions, preferably at national or local government level, with demonstrated understanding of public administration systems, government coordination frameworks, and reporting protocols under Uganda’s National Development Plans (NDPs) • Demonstrated experience in stakeholder engagement, compliance monitoring, and inter-institutional coordination. • Strong analytical and report-writing skills; familiarity with NDP frameworks
<p>Duties</p>	<ul style="list-style-type: none"> • Support the head secretariat on SEDP coordination, reporting, and performance reviews. • Coordinate all four thematic clusters (Geological Exploration and Resource Assessment, Production and Commercialization, Resource Utilization and Value addition, and Governance, Coordination, and Innovation) • Ensure PIAPs, workplans, and budgets align with NDP IV targets and Cabinet priorities. • Provide technical guidance on sustainable extractives’ development, environment, and climate-related interventions. • Advise the PWG on cross-cutting issues (environmental safeguards, gender, and social inclusion). • Review project concepts for environmental and economic soundness before submission to the Public Investment Plan. • Lead coordination with MDAs, Development Partners, private sector, academia, and civil society. • Represent the SEIDPWG in inter-programme coordination meetings and high-level forums.

	<ul style="list-style-type: none"> • Supervise preparation of annual SEIDPWG workplans, progress reports, and performance scorecards. • Coordinate quarterly and annual review meetings, ensuring timely submission to OPM and MoFPED. • Mentor Secretariat staff, ensuring efficient knowledge capture and dissemination. • Promote innovation in extractives industry.
2.2 Position:	Sub-Programme Officer (1)- Mineral and Oil Resources Development, Infrastructure and System Modernization
Nature of position:	Full Time
Location:	Kampala with frequent travel countrywide
Contract Period:	24 months
Reports to:	Programme Officer, Sustainable Extractives Industry Development Programme
Qualification:	<ul style="list-style-type: none"> • A Bachelor's Degree in Economics, Statistics, Quantitative Economics, Administration, Environmental Management, Energy Systems or Natural Resource Planning or related field. • Master's degree in administration, Economic Policy and Planning/Management, Monitoring & Evaluation, Economics, Environmental Management, Energy Systems, or Natural Resource Planning or related field
Experience:	<ul style="list-style-type: none"> • Minimum five (5) years' experience in oil & gas planning or natural resources infrastructure development. • Proven ability to analyze technical data and prepare policy or investment briefs. • Knowledge of extractives modernization, commercialization, and performance reporting systems.
Duties	<ul style="list-style-type: none"> • Coordinate with UNOC, PAU, and other Agencies on project planning, implementation tracking, and reporting at the SEIDPWG level.

	<ul style="list-style-type: none"> • Support Programmatic preparation of investment profiles for extractives projects aligned with NDP IV. • Facilitate integration of extractives production and commercialization across the Programme. • Track performance indicators on extractives production, commercialization and export for SEIDP. • Assist in drafting policy briefs on infrastructure financing, maintenance standards, and tariff rationalization. • Maintain documentation and contribute to quarterly progress reports for the Programme.
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3. Programme:	Public Sector Transformation Programme
Ministry:	Ministry of Public Service
3.1 Position:	Programme Officer (1)
Nature of position:	Full Time
Location:	Kampala with frequent travel countrywide
Contract Period:	24 months
Reports to:	Technical Leader, Public Sector Transformation Programme
Qualification:	<ul style="list-style-type: none"> • Bachelor's Degree in Economics, Development Economics, Quantitative Economics, Statistics, Monitoring and Evaluation, Information Systems/Science, Arts, Public Administration, Sociology, Management, Science, HR, BLIS, Law or Psychology • A Master's Degree in Economics, Statistics, Economic Policy Management, Economic Policy and Planning, Monitoring and Evaluation from a recognized University /Institution.
Experience:	<ul style="list-style-type: none"> • A minimum of nine (9) years relevant working experience, three (3) of which must have been served at Senior Monitoring and Evaluation Officer level in Government or reputable Organization.
Duties	<ul style="list-style-type: none"> • Proposes the Strategies for the effective implementation of the Programme Interventions; • Management of the development and implementation of the Programme monitoring and evaluation system; • Generation and analysis of vital Statistics

	<p>relating to the Programme.</p> <ul style="list-style-type: none"> • Undertaking Research and Generation of policy proposals on issues affecting the Programme and new developments/best practices on Public Sector transformation related matters. • Development of synergy and professional working relationship with key Stakeholders in the implementation of the Programme objectives. • Provision of strategic guidance for the development and implementation of the Programme Implementation Action Plan (PIAP). • Provision of technical and policy advice to the Programme Technical Working Groups. • Ensure functionality of Programme working group, Programme Technical Working Group and Programme Leadership Committee. • Appraisal of performance of the Programme Reforms on a quarterly, semi-annually, annually; preparation of Quarterly Performance Reports and Policy Briefs to the Programme Head of Secretariat. • Offering technical support to Institutions within the Programme as necessary to attain Programme objectives; • Present weekly reports to the Programme Head of Secretariat. • Facilitation of communication, coordination and cooperation between the Programme and other Stakeholders or Development Partners; and • Perform any other duties as assigned by the Head of the Secretariat.
3.2 Position:	Sub-Programme Officer (2)
Nature of position:	Full Time
Location:	Kampala with frequent travel countrywide
Contract Period:	24 months
Reports to:	Programme Officer, Public Sector Transformation Programme
Qualification:	<ul style="list-style-type: none"> • Bachelor's Degree in Economics, Social Sciences, Business Administration, Office and Information Management, Information Systems/Science, Arts, Public Administration, Sociology, Management, Science, HR, BLIS, Law or Psychology.
Experience:	<ul style="list-style-type: none"> • Minimum of five (5) years relevant working experience in Economics, Social Sciences, Business Administration, Office and Information

	Management, Information System or Information Science.
Duties	<ul style="list-style-type: none"> • Identify priority interventions for integration into the five year and Annual Program Implementation Action Plan, as aligned to NDP IV. • Identify priorities, outputs, targets and resources required for incorporation into the Program Budget Framework Paper (PBFP), and consolidate the Subcommittee Budget Framework Papers priorities, as aligned to the Program Implementation Action Plan. • Identify Administrative Reforms to facilitate achievements of the Program goals and objectives. • Identify Administrative Reforms to facilitate achievements of the Program goals and objectives.

4. Programme:	Programme: Digital Transformation Programme
Ministry:	Ministry of ICT and National Guidance
4.2 Position:	Sub-Programme Officer (2)
Nature of position:	Full Time
Location:	Kampala with frequent travel countrywide
Contract Period:	24 months
Reports to:	Programme Officer, Ministry of Ict And National Guidance
Qualification:	<ul style="list-style-type: none"> • Bachelor's Degree in either Economics, Commerce, Business Administration, Statistics or any other related field. • A Master's Degree in either Economics or Economic Policy and Planning or Public Policy or Financial Management from a recognized University/Institution
Experience:	<ul style="list-style-type: none"> • At least nine (5) years of working experience, three (3) years of which should have been served at the minimum level of a Principal Officer, in Government or in a reputable organization.
Duties	<ul style="list-style-type: none"> • Provision of technical support to the Technical Working Groups (TWGs) to; <ul style="list-style-type: none"> ○ Identify priority interventions for integration into the five-year and Annual Program Implementation Action Plan, as aligned to NDP; ○ Identify priorities, outputs, targets and resources required for incorporation into the

	<p>Program Budget Framework Paper, and consolidate the Sub-committee Budget Framework Papers priorities aligned to the Program Implementation Action Plan; and</p> <ul style="list-style-type: none"> ○ Identify administrative reforms to facilitate achievements of the Programme goals and objectives. • Preparation of the Project Concept Papers and submission to the Program Liaison Officer, in charge of projects and resource mobilization, for consideration by the Program Technical Working Group; • Organization and coordination of meetings of the Technical Working Groups to execute tasks assigned by the Programme Working Group and prepare Minutes; • Coordination of the implementation of decisions made by the Technical Working Groups and those made to the Sub-committee by the Technical Working Group, and provision of feedback to the Programme Officer and Programme Technical Leader; • Coordination of the Institutions that contribute to the relevant Program objectives during the planning and implementation of the Program Interventions. • Preparation of quarterly performance reports on the implementation of Annual Implementation Action Plans (AIAPs) and present to the Program Technical Working Group; • Development of a monitoring and evaluation framework in collaboration with the Programme Officer in charge of Planning and Budgeting, aligned to the interventions under objectives relevant to the Technical Working Groups; • Undertaking joint monitoring and evaluation sessions, interventions under the relevant program objective and preparation of periodic reports to the Programme Technical Leader through the Programme Coordinator; • Identification of key policy gaps and preparation of briefs with recommendations for improvement to the Program Technical Leader;
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	<ul style="list-style-type: none"> • Undertaking periodic capacity needs assessment within the institutions relevant to the assigned objectives to identify skills gaps, develop a capacity development plan and ensure integration of the relevant priorities in the Annual Program Implementation Action Plan (APIAP) and Budget Framework Papers; • Documentation of success stories for dissemination to relevant stakeholders; and • Execution of any other duties as assigned by the Programme Officer or the Programme Leader.
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5. Programme:	Natural Resources, Environment, Climate Change, Lands and Water Management (NRECCLWM) Programme
Ministry:	Ministry of Water and Environment
5.2 Position:	Sub-Programme Officer (2)
Nature of position:	Full Time
Location:	Kampala with frequent travel countrywide
Contract Period:	24 months
Reports to:	Programme Officer, Natural Resources, Environment, Climate Change, Lands and Water Management (NRECCLWM) Programme
Qualification:	<ul style="list-style-type: none"> • Bachelor's degree in Environmental Science, Forestry, Natural Resources Management, Economics, Climate Change, or related field. • Masters degree in; Economics, Statistics, Finance and Accounting, Project Management or Monitoring and Evaluation.
Experience:	<ul style="list-style-type: none"> • Minimum of five (5) years of experience in Programme management or project coordination within government, NGO, or development partners. • Demonstrable experience in the fields of program/project Planning and Management, Budgeting, Procurement Management, Monitoring and Evaluation.
Duties	<ul style="list-style-type: none"> • Support coordination among implementing MDAs and local governments to ensure smooth delivery of sub-Programme activities. • Assist in developing sub-Programme work plans and budgets, and monitor activity progress.

	<ul style="list-style-type: none"> • Collect and compile data for Programme indicators, supporting effective performance tracking. • Provide technical input for policies, assessments, and proposals related to the Sub-Programme. • Draft performance summaries, briefing notes, and success stories. Key Outputs / Deliverables: • Sub-Programme work plans and progress reports. • M&E data sets and indicator tracking summaries. • Meeting minutes and technical briefs. • Documentation of best practices and policy recommendations. • Maintain updated databases of Programme stakeholders and partners.
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6. Programme:	Regional Development Programme
Ministry:	Ministry of Local Government
6.1 Position:	Programme Officer (1)
Nature of position:	Full Time
Location:	Kampala with frequent travel countrywide
Contract Period:	24 months
Reports to:	Technical Leader, Regional Development Programme
Qualification:	<ul style="list-style-type: none"> • A Ugandan with an Honors Bachelor's Degree in Economics, Development Economics, Quantitative Economics, Statistics, or Monitoring and Evaluation • A Master's Degree in Economics, Statistics, Economic Policy Management, Economic Policy and Planning or Monitoring and Evaluation from a recognized University /Institution
Experience:	<ul style="list-style-type: none"> • Minimum of nine (9) years relevant working experience, three (3) of which must have been served at Senior Monitoring and Evaluation Officer level in Government or reputable Organization
Duties	<ul style="list-style-type: none"> • Proposes the strategies for the effective implementation of the programme Interventions; • Management of the development and implementation of the programme monitoring and evaluation system; • Undertaking Research and Generation of policy proposals on issues affecting the programme

	<p>and new developments/best practices on Public Sector transformation related matters;</p> <ul style="list-style-type: none"> • Development of synergy and professional working relationship with key Stakeholders in the implementation of the programme objectives; • Provision of strategic guidance for the development and implementation of the Programme Implementation Action plan (PIAP); • Provision of technical and policy advice to the Programme Technical Working Groups • Ensure functionality of programme working group, Programme Technical Working Group and Programme Leadership Committee; • Appraisal of performance of the Programme Reforms on a quarterly, semi-annually, annually; preparation of Quarterly Performance Reports and Policy Briefs to the Programme Technical Leader; • Offering technical support to Institutions within the Programme as necessary to attain programme objectives; • Advocacy for high standards of accountability in the management of public resources; • Representation of the Programme Lead Ministry at the Heads of Programme Secretariat Coordination meetings; • Facilitation of communication, coordination and cooperation between the Programme and other Stakeholders or Development Partners; • Perform any other duties as assigned by the Head of the Secretariat and Programme Technical Leader.
6.2 Position:	Sub-Programme Officer (2)
Nature of position:	Full Time
Location:	Kampala with frequent travel countrywide
Contract Period:	24 months
Reports to:	Programme Officer, Regional Development Programme
Qualification:	<ul style="list-style-type: none"> • Bachelor's Degree in Economics, Social Sciences, Business Administration, Office and Information Management or Information Science. • Master's degree in a related field obtained from a recognized University/Institution.

<p>Experience:</p>	<ul style="list-style-type: none"> • Minimum of five (5) years of experience in Programme management or project coordination within government, NGO, or development partners. • Demonstrable experience in the fields of program/project Planning and Management, Budgeting, Procurement Management, Monitoring and Evaluation
<p>Duties</p>	<ul style="list-style-type: none"> • Provision of Technical support to the sub-committee to; <ul style="list-style-type: none"> (a) Identify priority interventions for integration into the five year and Annual Program Implementation Action Plan, as aligned to NDP IV; (b) Identify priorities, outputs, targets and resources required for incorporation into the Program Budget Framework Paper (PBFP), and consolidate the Sub-committee Budget Framework Papers priorities, as aligned to the Program Implementation Action Plan; and (c). Identify Administrative Reforms to facilitate achievements of the Program goals and objectives. • Preparation of the Project Concept Papers and submission to the Program Technical Working Group for consideration; • Organization and coordination of meetings of the program Technical working Group to execute tasks assigned by the Program Working Group and prepare Minutes; • Coordination of the implementation of decisions made by the Technical Working Group and provision of feedback to the Program Officer and Program Technical Leader; • Coordination of the Institutions that contribute to the relevant Program objectives during the planning and implementation of the Program Interventions; • Preparation of quarterly performance reports on the implementation of Annual Implementation Action Plans (AIAPs) and presentation to the Program Technical Working Group; • Development of a monitoring and evaluation framework and alignment to the interventions under objectives relevant to the Program; • Undertake joint monitoring and evaluation of implementation of programme interventions and preparation of periodic reports to the Program Technical Leader through the Head Programme Secretariat; • Identification of key policy gaps and preparation of briefs with recommendations for improvement to

	<p>the Program Technical Leader;</p> <ul style="list-style-type: none"> • Undertaking periodic capacity needs assessment within the institutions relevant to the assigned objectives to identify skills gaps, develop a capacity development plan and ensure integration of the relevant priorities in the Annual Program Implementation Action Plan (APIAP) and Budget Framework Papers; • Documentation of success stories and submission to the Program Officer and Technical Working Group for dissemination to relevant Stakeholders; and • Execution of any other duties as assigned by the Head Program Secretariat
7. Programme:	Integrated Transport Infrastructure Services Programme
Ministry:	Ministry of Works and Transport
7.1 Position:	Programme Officer (1)
Nature of position:	Full Time
Location:	Kampala with frequent travel countrywide
Contract Period:	24 months
Reports to:	Technical Leader, Ministry of Works and Transport
Qualification:	<ul style="list-style-type: none"> • Bachelor's degree in Economics, Statistics, Commerce, Finance and any studies relevant for Development Planning • Master's Degree in Development Planning, Public Finance, Economics, Statistics, Business Administration, Mass Communication, Computer Science/ICT, Project Management, Monitoring and Evaluation, Management Studies.
Experience:	<ul style="list-style-type: none"> • Minimum of nine (9) years of practical working experience of which, six (6) years should be hands-on in Development Planning, Research Budgeting, Resource Mobilization, Monitoring and Evaluation in a management position in a reputable Organization.
Duties	<ul style="list-style-type: none"> • Support the Head of the Secretariat in providing overall leadership and strategic direction for the ITIS Programme Secretariat. • Undertake period institutional reviews or analyses to generate advise on policy, legal, institutional reforms and regulatory requirements of the program

	<p>in consultation with the Head of the ITIS Programme Secretariat.</p> <ul style="list-style-type: none"> • To coordinate Ministry Departments and Agencies under the program to ensure compliance with the national planning and budgeting frameworks in line with the set objectives of ITIS Programme in NDPIV. • Coordinate ITIS Programme reporting to higher organs of the NDPIV Coordination framework in close consultation with the Head of the Secretariat and the Department of Statistics, Monitoring and Evaluation. • Coordinate the planning, implementation, and monitoring of ITIS activities in collaboration with the technical officers in the Planning Division, Programme Officers and TWG Chairs. • Organize and facilitate meetings of the Leadership Committee, PWG and TWGs, including preparation of agendas, documentation, and follow-up actions in close consultation with the Head of the Secretariat. • Ensure alignment of TWG activities with the overall objectives of the ITIS Programme, the National Transport Integrated Master Plan and the National Transport and Logistics Policy frameworks. • Supervise and provide technical guidance to the Programme Officers. • Maintain communication and coordination with DPI, and other development Programmes. • Coordinate preparation of progress reports, and programme performance indicators in close consultation with the Department of Statistics, Monitoring and Evaluation. • Support the harmonization of outputs from the TWGs and ensure timely submission of consolidated reports to the PWG. • Facilitate knowledge sharing, documentation of best practices, and dissemination of outputs. • Represent the ITIS Secretariat in relevant meetings, workshops, and consultations as required by other programmes.
Programme:	Integrated Transport Infrastructure Services Programme
Ministry:	Ministry of Works and Transport
7.2 Position:	Sub-Programme Officer (1) -Engineering Services
Nature of position:	Full Time

Location:	Kampala with frequent travel countrywide
Contract Period:	24 months
Reports to:	Programme Officer, Integrated Transport Infrastructure Services Programme
Qualification:	<ul style="list-style-type: none"> • Bachelor's Degree in Development Planning, Public Finance, Economics, Statistics, Business Administration, Project Planning and Management, Monitoring and Evaluation. • Masters in Development Planning, Public Finance, Taxation, Economics, Statistics, Business Administration, Project Planning and Management, Monitoring and Evaluation.
Experience:	<ul style="list-style-type: none"> • At least five (5) years of practical working experience in development planning, budgeting, public financial management, audit, monitoring and evaluation
Duties	<ul style="list-style-type: none"> • Support Leadership Committees, PWGs and TWGs in executing their respective programme coordination functions. • Coordinate and support the activities of the Engineering TWG under the ITIS Programme. • Assist in the development and review of standards, specifications, and guidelines for transport infrastructure design, construction, and maintenance. • Facilitate the collection and analysis of data related to engineering and infrastructure performance. • Support preparation of technical reports, workplans, and concept notes for the Engineering TWG. • Liaise with ministries, agencies, and stakeholders involved in engineering and infrastructure development. • Ensure integration of engineering inputs into the overall ITIS workplan and reporting framework. • Assist the Programme Coordinator in monitoring engineering-related project implementation and progress. • Maintain a database of engineering-related studies, designs, and policy documents under the ITIS Programme. • Support the organization of capacity-building initiatives, workshops, and technical review meetings

8. Programme:	Administration of Justice Programme
Ministry:	Ministry of Justice and Constitutional Affairs
8.1 Position:	Programme Officer (1)
Nature of position:	Full Time
Location:	Kampala with frequent travel countrywide
Contract Period:	24 months
Reports to:	Technical Leader, Administration of Justice Programme
Qualification:	<ul style="list-style-type: none"> • Bachelor of Laws Degree with Honors. • Post Graduate diploma in Law from Law Development Centre. • Master's degree in Law, Development Planning, Public Finance, Economics, Statistics, Business Administration, Mass Communication, Project Management, Monitoring and Evaluation, Management Studies or related field.
Experience:	<ul style="list-style-type: none"> • Minimum of nine (9) years of professional experience in justice systems, preferably in a developing country context. • Proven expertise in justice and judicial reforms including alternative dispute resolution and alternative justice systems. • Experience working with justice chain service delivery at judicial institutions, government agencies, and civil society organizations in Uganda or similar contexts.
Duties	<ul style="list-style-type: none"> • Provide technical support to the Programme governance structures; • Coordinate the activities of AJP. • Be responsible for the AJP day to day operations and supervision of staff. • Coordinate preparation of AJP work plans and budgets. • Participate in the development of the Programme Monitoring and Evaluation framework for the AJP Programme.

	<ul style="list-style-type: none"> • Provide strategic thinking to the Programme. • Review existing reforms in criminal and civil justice and guide on improvements. • Provide technical guidance in policy, short and medium-term planning to the Programme. • Develop proposals to mobilize resources for Administration of Justice Programme. • Liaising with other secretariats to create synergies in the implementation of the Programme. • Develop the strategy and Implementation Action Plan for the Programme. • Coordinate review/ research AJP Programme agenda in line with the Programme results areas and propose corrective action for improvements; • Coordinate integration of the cross-cutting issues of gender, conflict and environment. • Prepare periodic Programme progress report. • Coordinate all Programme stakeholders for effective and efficient delivery of Programme results in Criminal and Civil Justice. • Execute any other duties as assigned by the head Programme Secretariat.
8.2 Position:	Sub-Programme Officer- Criminal Justice
Nature of position:	Full Time
Location:	Kampala with frequent travel countrywide
Contract Period:	24 months
Reports to:	Programme Officer, Administration of Justice Programme
Qualification:	<ul style="list-style-type: none"> • Bachelor of Laws Degree with Honors. • Post Graduate diploma in Law from Law Development Centre. • Master's Degree in Law, Criminology, Human Rights, Development Planning, Economics, Statistics, Business Administration, Mass

	Communication, Project Management, Monitoring and Evaluation or Management Studies or related field.
Experience:	<ul style="list-style-type: none"> • Minimum of 9 years of professional experience in criminal justice systems, preferably in a developing country context • Proven management experience of at least 7 years as a Manager or Coordinator • Proven expertise in criminal justice reforms, case management, and access to criminal justice initiatives • Experience working with criminal justice chain service delivery at judicial institutions, government agencies, and civil society organizations in Uganda or similar contexts • Strong understanding of Uganda's Administration of Justice system and Programme • Excellent hands-on experience in justice actors' coordination • Excellent analytical, communication, and report-writing skills • Ability to work collaboratively with diverse stakeholders and facilitate multi-sectoral coordination • Fluency in English language.
Duties	<ul style="list-style-type: none"> • Provide technical support to Criminal Justice Technical Working Group in identification of priorities and administrative reforms that facilitate achievements of the Programme goals and objectives, and tracking implementation of criminal justice interventions. • Prepare project concept papers and submit to the Programme Officer for consideration by the Programme Working Group. • Organize and coordinate meetings of the Criminal Justice Technical Working Group. • Liaise with the coordination Secretariat for Case Management Committee and its respective subcommittees to compile and analyze emerging

	<p>issues and proposed actions for better coordination of the Programme.</p> <ul style="list-style-type: none"> • Coordinate the implementation of decisions made by the Criminal Justice Technical Working Group, and provide feedback to the Programme Officer; • Support the Programme level implementation of Alternative Dispute Resolution (ADR) mechanisms, such as, plea bargaining, diversion and reconciliation to reduce criminal case backlogs. • Participate in the coordination of Programme Institutions that contribute to the relevant AJP objectives during the planning and implementation of the Criminal Justice Interventions. • Prepare of quarterly performance reports on the implementation of AJP PIAP and present to the Program Technical Working Group. • Identify key policy gaps in criminal justice and prepare briefs with recommendations for improvement to the Programme Officer. • Undertake periodic criminal justice capacity needs assessment within the AJP institutions relevant to the assigned objectives to identify skills gaps, develop a capacity development plan and ensure integration of the relevant priorities in the PIAP and Budget Framework Papers. • Document success stories and submit to the Programme Officer for dissemination to relevant stakeholders. • Support the Secretariat in building relationships with key stakeholders, including development partners, civil society organizations, legal fraternity and academia in line with the Programme objectives. • Execute any other duties as assigned by the Programme Officer.
8.3 Position:	Sub-Programme Officer- Civil Justice
Nature of position:	Full Time
Location:	Kampala with frequent travel countrywide

Contract Period:	24 months
Reports to:	Programme Officer, Administration of Justice Programme
Qualification:	<ul style="list-style-type: none"> • Bachelor of Laws Degree with Honors. • Post Graduate diploma in Law from Law Development Centre. • Master's Degree in Law, Judicial Administration, Human Rights, Development Planning, Economics, Statistics, Business Administration, Mass Communication, Project Management, Monitoring and Evaluation, Management Studies
Experience:	<ul style="list-style-type: none"> • Minimum of 9 years of professional experience in civil justice systems, preferably in a developing country context; • Proven expertise in civil justice reforms in alternative dispute mechanisms, case management, and access to civil justice initiatives such as mediation, reconciliation among others; • Experience working with civil justice chain service delivery at judicial institutions, government agencies, and civil society organizations in Uganda or similar contexts; • Strong understanding of Uganda's Administration of Justice system and Programme; • Excellent hands-on experience in justice actors' coordination; • Excellent analytical, communication, and report-writing skills; • Ability to work collaboratively with diverse stakeholders and facilitate multi-institutional coordination; • Fluency in English language.
Duties	<ul style="list-style-type: none"> • Provide technical support to Civil Justice Technical Working Group in identification of priorities and administrative reforms that facilitate achievements of the Programme goals and objectives, and tracking implementation of civil justice interventions.

	<ul style="list-style-type: none"> • Prepare the Project Concept Papers and submit to the Programme Officer for consideration by Programme Working Group. • Organize and coordinate meetings of the Civil Justice Technical Working Group. • Participate in Programme level implementation of Alternative Dispute Resolution (ADR) mechanisms, such as mediation and small claims procedure to reduce case backlogs and enhance civil justice delivery. • Participate in the coordination of Programme institutions that contribute to the relevant AJP objectives during the planning and implementation of the civil justice interventions including in land, commercial, taxation and family among others. • Prepare of quarterly performance reports on the implementation of AJP PIAP and present to the Program Technical Working Group. • Identify key policy gaps in civil justice and prepare briefs with recommendations for improvement to the Programme Officer. • Undertake periodic civil justice capacity needs assessment within the AJP institutions relevant to the assigned objectives to identify skills gaps, develop a capacity development plan and ensure integration of the relevant priorities in the PIAP and Budget Framework Papers. • Document success stories and submit to the Programme Officer for dissemination to relevant stakeholders. • Support the Secretariat in building relationships with key stakeholders, including development partners, civil society organizations, legal fraternity and academia in line with the Programme objectives. • Execution of any other duties as assigned by the Programme officer.
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9. Programme:	Sustainable Urbanization, Housing and Land Management Programme
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Ministry:	Ministry of Housing and Urban Development
9.1 Position:	Programme Officer (1)
Nature of position:	Full Time
Location:	Kampala with frequent travel countrywide
Contract Period:	24 months
Reports to:	Technical Leader, Sustainable Urbanization, Housing and Land Management Programme
Qualification:	<ul style="list-style-type: none"> • Bachelor's degree in Economics, Statistics or Quantitative Economics • Master's Degree in Economics, Statistics, Project Planning and Management, Monitoring and Evaluation, Economics and/or Statistics.
Experience:	<ul style="list-style-type: none"> • Minimum of nine (9) years of practical working experience of which, five (5) years should be related to Lands, Housing and Urban Development initiatives in Government or a reputable Organization
Duties	<ul style="list-style-type: none"> • Support Sustainable Urbanization and Housing (SUH) Programme Planning and Budgeting activities • Ensure effective implementation of the SUH Programme Implementation Action Plan • Manage the Integrated National Development Plan Monitoring and Evaluation Management Information System and other systems capturing Programme related data • Facilitate in organizing all SUH Programme structure meetings including Programme Working Group meetings, Programme Leadership meetings, Technical working Group meetings, Secretariat meetings, Joint M&E subcommittee meetings, among others. • Consolidate Sub-Programme Performance Reports (quarterly, semi-annual and annual) • Facilitate Sustainable Urbanization and Housing Programme (SUHP) Reviews • Support the identification, costing/budgeting and implementation of SUHP priorities • Support the development, approval, implementation, reporting, monitoring and evaluation of SUHP Projects • Support the execution of SUHP related Research, Studies and Policy Dialogues
9.2 Position:	Sub-Programme Officer (1)- Physical Planning & Urban development
Nature of position:	Full Time

Location:	Kampala with frequent travel countrywide
Contract Period:	24 months
Reports to:	Programme Officer, Sustainable Urbanization, Housing and Land Management Programme
Qualification:	<ul style="list-style-type: none"> • A Ugandan with an Honors Bachelor's Degree in Urban Planning, Surveying and Land information Systems, Physical Planning, Geographic Information System (GIS) from a recognized University/Institution or any other relevant field from a recognized institution. • Master's Degree in related fields of Urban Planning, Geoinformation science and Technology, Physical Planning, Geographic Information System (GIS), Project Management, Statistics, Monitoring & Evaluation, Planning and Budgeting.
Experience:	<ul style="list-style-type: none"> • At least five (5) years of working experience in fields or projects related to Urban Planning, Surveying and Land Information Systems, Physical Planning, or Geographic Information Systems (GIS), including experience in public sector programmes or projects related to Physical Planning and Urban Development sub-programme initiatives within Government or a reputable organization
Duties	<ul style="list-style-type: none"> • Support the Physical Planning and Urban Development Sub-Programme in planning, budgeting and reporting. • Support the Management of the spatial information systems • Support the development of the National Spatial data infrastructure for physical planning purposes. • Development of Digital physical planning • Undertake Geoinformation and remote sensing • Support project development under Physical Planning and Urban Development Sub-Programme • Support implementation of the Projects under the Ministry of Lands, Housing and urban development • Develop and publish the Physical Planning and Urban Development (PPUD) Sub-Programme Performance Reports (quarterly, semi-annual and annual); • Facilitate PPUD Sub-Programme Reviews • Facilitate Housing Technical Working Group meetings for the PPUD sub-Programme • Support the identification, costing/budgeting and implementation of PPUD sub-Programme priorities

	<ul style="list-style-type: none"> • Support the development, approval, implementation, reporting, monitoring and evaluation of PPUD Sub-Programme Projects • Support the execution of PPUD Sub-Programme Research, Studies and Policy Dialogues
9.3 Position:	Sub-Programme Officer (1)- Housing Experience
Nature of position:	Full Time
Location:	Kampala with frequent travel countrywide
Contract Period:	24 months
Reports to:	Programme Officer, Sustainable Urbanization, Housing and Land Management Programme.
Qualification:	<ul style="list-style-type: none"> • Bachelor's degree in architecture, civil engineering, Construction Management, Quantity Surveying, or any other relevant field from a recognized university or institution. • Master's Degree in related fields of Urban Planning, Geoinformation science and Technology, Physical Planning, Geographic Information System (GIS), Project Management, Statistics, Monitoring & Evaluation, Planning and Budgeting.
Experience:	<ul style="list-style-type: none"> • At least five (5) years of working experience in the fields of real estate, human settlement, housing development, architecture, built environment, Construction Management, or Quantity Surveying, within Government or a reputable organization.
Duties	<ul style="list-style-type: none"> • Support the Housing Sub-Programme in planning and budgeting • Support the development of housing designs • Support the development and implementation of housing projects • Support the development of housing financing models • Undertake research and innovation in housing development • Develop 3D housing designs • Support the management of the Integrated National Development Plan Monitoring and Evaluation Management Information System • Develop and publish Housing Sub-Programme performance reports (quarterly, semi-annual, and annual) • Facilitate Housing Sub-Programme reviews

	<ul style="list-style-type: none"> • Facilitate Housing Technical Working Group meetings • Support the identification, costing, budgeting, and implementation of Housing Sub-Programme priorities • Support the development, approval, implementation, reporting, monitoring, and evaluation of Housing Sub-Programme projects • Support the execution of Housing Sub-Programme research, studies, and policy dialogues
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10. Programme:	Agro-Industrialisation Programme
Ministry:	Ministry of Agriculture, Animal Industry and Fisheries
10.1 Position:	Programme Officer (1)
Nature of position:	Full Time
Location:	Kampala with frequent travel countrywide
Contract Period:	24 months
Reports to:	Technical Leader, Agro-Industrialisation Programme
Qualification:	<ul style="list-style-type: none"> • A Ugandan Holding an Honors Bachelor's Degree in Economics, Development Economics, Quantitative Economics, Statistics, Agriculture Economics • Master's Degree in Economics, Statistics, Economic Policy Management, Economic Policy and Planning, Monitoring and Evaluation, Business Administration from a recognized University /Institution.
Experience:	<ul style="list-style-type: none"> • Minimum of nine (9) years relevant working experience, three (3) of which must have been served at Principal Monitoring and Evaluation Officer level in Government or reputable Organization.
Duties	<ul style="list-style-type: none"> • Proposes the Strategies for the effective implementation of the Programme Interventions. • Management of the development and implementation of the programme monitoring and evaluation system. • Undertaking Research and Generation of policy proposals on issues affecting the programme and new developments/best practices on Public Sector transformation related matters.

	<ul style="list-style-type: none"> • Development of synergy and professional working relationship with key Stakeholders in the implementation of the programme objectives. • Provision of strategic guidance for the development and implementation of the Programme Implementation Action Plan (PIAP). • Provision of technical and policy advice and support to the Programme Technical Working Groups. • Ensure functionality of programme working group, Programme Technical Working Group and Programme Leadership Committee. • Appraisal of performance of the Programme Reforms on a quarterly, semi-annually, annually; preparation of Quarterly Performance Reports and Policy Briefs to the Programme Technical Leader. • Offering technical support to Institutions within the Programme as necessary to attain programme objectives; • Advocacy for high standards of accountability in the management of public resources; • Representation of the Programme Lead Ministry at the Heads of Programme Secretariat Coordination meetings; • Facilitation of communication, coordination and cooperation between the Programme and other Stakeholders or Development Partners; and • Perform any other duties as assigned by the Head of the Secretariat and Programme Technical Leader.
10.2 Position:	Sub-Programme Officer (2)
Nature of position:	Full Time
Location:	Kampala with frequent travel countrywide
Contract Period:	24 months
Reports to:	Programme Officer, Agro-Industrialisation Programme
Qualification:	<ul style="list-style-type: none"> • Bachelor's Degree in Economics, Social Sciences, Business Administration, Office and Information Management or Information Science, Agriculture Economics. • Masters in Economics, Social Sciences Business Administration, Office and Information Management or Information Science or related field obtained from a recognized University/Institution.
Experience:	<ul style="list-style-type: none"> • A minimum of five (5) years relevant working experience in a related Field with bias in

	government work environment
Duties	<ul style="list-style-type: none"> • Provision of Technical Support to the Sub-committee to; <ol style="list-style-type: none"> 1. Identify priority interventions for integration into the five year and Annual Program Implementation Action Plan, as aligned to NDP IV. 2. Identify priorities, outputs, targets and resources required for incorporation into the Program Budget Framework Paper (PBFP), and consolidate the Sub-committee Budget Framework Papers priorities, as aligned to the Program Implementation Action Plan. 3. Identify Administrative Reforms to facilitate achievements of the Program goals and objectives. • Preparation of the Project Concept Papers and submission to the Program Technical Working Group for consideration. • Organisation and coordination of meetings of the Program Technical Working Group to execute tasks assigned by the Program Working Group and prepare Minutes. • Coordination of the implementation of decisions made by the Technical Working Group and provision of feedback to the Program Officer and Program Technical Leader. • Coordination of the Institutions that contribute to the relevant Program objectives during the planning and implementation of the Program Interventions. • Preparation of quarterly performance reports on the implementation of Annual Implementation Action Plans (AIAPs) and presentation to the Program Technical Working Group. • Development of a monitoring and evaluation framework and alignment to the interventions under objectives relevant to the Program. • Undertake joint monitoring and evaluation of implementation of programme interventions and preparation of periodic reports to the Program Technical Leader through the Head Programme Secretariat. • Identification of key policy gaps and preparation of briefs with recommendations for improvement to the Program Technical Leader. • Undertaking periodic capacity needs assessment within the institutions relevant to the assigned

	<p>objectives to identify skills gaps, develop a capacity development plan and ensure integration of the relevant priorities in the Annual Program Implementation Action Plan (APIAP) and Budget Framework Papers.</p> <ul style="list-style-type: none"> • Documentation of success stories and submission to the Program Officer and Technical Working Group for dissemination to relevant Stakeholders. • Execution of any other duties as assigned by the Head Program Secretariat.
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11. Programme:	Manufacturing Programme
Ministry:	Ministry of Trade, Industry and Cooperatives
11.1 Position:	Programme Officer, Manufacturing
Nature of Position	Full Time
Location	Kampala
Contract Period	24 months
Reports to	Technical Leader, Manufacturing Programme
Qualifications	<p>A Bachelor of Science in Degree in Industrial Chemistry, Industrial Manufacturing, Engineering Industrial Technology and Industrial Economics or Quantitative Economics</p> <p>Masters in either Statistics; Monitoring and Evaluation; Project Planning and Management; Public Finance Management; Economics; Public Policy and Administration; or Development Studies</p>
Experience	<ul style="list-style-type: none"> • Minimum nine (9) years' experience in Industrial Manufacturing/Trade planning, policy coordination, and project implementation. • Proven experience working within or in close collaboration with public sector institutions, preferably at national or local government level, with demonstrated understanding of public administration systems, government coordination frameworks, and reporting protocols under Uganda's National Development Plans (NDPs) • Demonstrated experience in stakeholder engagement, compliance monitoring, and inter-institutional coordination

<p>Duties</p>	<p>Provision of Technical Support to the Programme i.e.:</p> <ul style="list-style-type: none"> • Identify priority interventions for integration into the five year and Annual Program Implementation Action Plan, as aligned to NDP IV; • Identify priorities, outputs, targets and resources required for incorporation into the Program Budget Framework Paper (PBFP), and consolidate the Subcommittee Budget Framework Papers priorities, as aligned to the Program Implementation Action Plan; • Identify Administrative Reforms to facilitate achievements of the Program goals and objectives • Preparation of the Project Concept Papers and submission to the Program Technical Working Group for consideration; • Organization and coordination of meetings of the Program Technical Working Group to execute tasks assigned by the Program Working Group and prepare Minutes; • Coordination of the implementation of decisions made by the Technical Working Group and provision of feedback to the Program Officer and Program Technical Leader; • Coordination of the Institutions that contribute to the relevant Program objectives during the planning and implementation of the Program Interventions; • Preparation of quarterly performance reports on the implementation of Annual Implementation Action Plans (AIAPs) and presentation to the Program Technical Working Group; • Development of a monitoring and evaluation framework and alignment to the interventions under objectives relevant to the Program; • Undertake joint monitoring and evaluation of implementation of Programme interventions and preparation of periodic reports to the Program Technical Leader through the Head Programme Secretariat; • Identification of key policy gaps and preparation of briefs with recommendations for improvement to the Program Technical Leader; • Undertaking periodic capacity needs assessment within the institutions relevant to the assigned objectives to identify skills gaps, develop a capacity development plan and ensure integration of the relevant priorities in the Annual Program Implementation Action Plan (APIAP) and Budget Framework Papers;
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	<ul style="list-style-type: none"> • Documentation of success stories and submission to the Program Officer and Technical Working Group for dissemination to relevant Stakeholders; and • Execution of any other duties as assigned by the Head Program Secretariat.
11.2 Position:	Sub-Programme Officer, Value Addition and Industrial Development (1)
Nature of position:	Full Time
Location:	Kampala with frequent travel countrywide
Contract Period:	24 months
Reports to:	Programme Officer, Manufacturing Programme
Qualification:	<ul style="list-style-type: none"> • Bachelor's Degree in Economics, Statistics, Business Administration, International Business, Bachelor of commerce. • A Masters degree in either Statistics; Monitoring and Evaluation; Project Planning and Management; Public Finance Management; Economics; Public Policy and Administration; or Development Studies
Experience:	<ul style="list-style-type: none"> • At least five (5) years of working experience,3(three) of which should have been served at a minimum level of Principal officer, handling trade and M&E related matters in government or in a reputable organization.
Duties	<ul style="list-style-type: none"> • Provides technical Support to the Sub-committee to; <ol style="list-style-type: none"> 1. Identify priority interventions for integration into the five year and Annual Programme Implementation Action Plan, as aligned to NDPIII; 2. Identify priorities, outputs, targets and resources required for incorporation into the Programme Budget Framework Paper's priorities aligned to the Programme Implementation Action Plan. 3. Identify administrative reforms to facilitate achievements of the Programme Goals and objectives. • Prepare Project Concept papers and submission to the Programme liaison Officer, in charge of projects and resource mobilization for consideration by the Programme Technical Working Group.

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| | <ul style="list-style-type: none">• Organize and coordinate meetings of the Programme Technical Working Group Sub - committee to execute tasks assigned by the Programme Working Group and prepare minutes.• Coordinate the implementation of decisions made by the Technical Working Group Sub-committees and those made to the Subcommittee by the TWG and provision of feedback the Programme Coordinator and Programme Technical Leader.• Coordinate the institutions that contribute to the relevant Programme objectives during the planning and implementation of the Programme interventions.• Prepare quarterly performance reports on the implementation of Annual Implementation Action Plans (AIAPS) and present to the Programme Technical Working Group.• Develop Monitoring and evaluation framework in collaboration with the Programme Liaison Officer in charge of planning and Budgeting, aligned to the interventions under objectives relevant to the sub-committee.• Undertake joint Monitoring and evaluation session interventions under the relevant program objective and preparation of periodic reports to the Programme Technical Leader through the Programme Coordinator.• Identify key policy gaps and preparation of briefs with recommendations for improvement to the Programme Technical Leader.• Undertake periodic capacity needs assessment within the institutions relevant to the assigned objectives to identify skills gaps, develop a capacity development plan and ensure integration of the relevant priorities in the annual program Implementation Action Plan and budget framework papers.• Document success stories and submission to the Programme Officer in charge of communication and Public Relations for dissemination to relevant stakeholders.• Execute any other duties as assigned by the Head Programme Secretariat or the Programme Technical Leader. |
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11.3 Position:	Sub-Programme Officer (1) Program Efficiency and Support
Nature of position:	Full Time
Location:	Kampala with frequent travel countrywide
Contract Period:	24 months
Reports to:	Programme Officer, Manufacturing Programme
Qualification:	<ul style="list-style-type: none"> • An honors Bachelor's Degree in Economics, Statistics, Business Administration, International Business, Bachelor of commerce. • A Master's degree in either Statistics; Monitoring and Evaluation; Project Planning and Management; Public Finance Management; Economics; Public Policy and Administration; or Development Studies
Experience:	<ul style="list-style-type: none"> • At least five (5) years of working experience,3 (three) of which should have been served at a minimum level of Principal officer, handling trade and M&E related matters in government or in a reputable organization.
Duties	<ul style="list-style-type: none"> • Program Performance and Accountability: Design, implement, and manage an integrated Monitoring & Evaluation (M&E) system that tracks progress against indicators, measures outcomes, and supports data-driven decision-making in line with NDPIV and PIAP priorities. • Operational Efficiency: Lead initiatives that enhance program and operational efficiency through Business Process Re-engineering (BPR), promoting continuous improvement, and fostering a results-oriented and adaptive culture a cross team. • Decision Intelligence: Provide timely, accurate, and actionable data analytics and intelligence to guide leadership decisions, ensuring that interventions remain evidence-based, performance-focused, and aligned with strategic goals. • Risk Management and Compliance: Oversee the identification, analysis, and mitigation of program risks, developing and monitoring risk management and compliance frame works that safe guard program integrity and sustainability. • Performance Monitoring and Reporting: Develop and maintain interactive dashboards and reporting

	<p>tools to facilitate real-time performance tracking, trend analysis, and early identification of implementation challenges.</p> <ul style="list-style-type: none"> • Capacity Strengthening: Build internal capacity by training and mentoring staff on M&E methodologies, data analytics, and risk management practices to improve institutional learning and accountability.
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12. Programme:	Development Plan Implementation Programme
Ministry:	Office of The Prime Minister
12.2 Position:	Programmes Officer (1)
Nature of position:	Full Time
Location:	Kampala with frequent travel countrywide
Contract Period:	24 months
Reports to:	Programmes Coordinator, OPM
Qualification:	<ul style="list-style-type: none"> • Bachelor's Degree in Development Studies, Social Sciences, Economics, Statistics or a related discipline. • Master's degree in Public Policy Management, Business Administration, Economic Policy and Planning, Statistics or economics and any other related fields.
Experience:	<ul style="list-style-type: none"> • Minimum 9 years' experience in a similar role in the public sector; • Experience in coordinating Government of Uganda Programmes and reporting. • Experience with development partner coordination.
Duties	<ul style="list-style-type: none"> • Provide Support to the Programmes Coordinator in the development, implementation and monitoring of NDP IV Programmes implementation; • Provide technical and administrative support, through identifying problems and issues to be addressed with proposed corrective actions, • Liaise with relevant programme secretariats and MDAs, identifying and tracking follow-up actions. • Provide support in organizing for National governance structures meetings e.g., NHAPR, PACOB, Programme Secretariats, jopint inspections/reviews, etc. • Compile information and draft/edit documents in response to scheduled and emerging calls for support, including project programme proposals, background papers, analysis, concept notes, briefs

	<p>presentations</p> <ul style="list-style-type: none">• Provide support in the development of collaborative work in integrated programme development across technical teams in NOP IV programme implementation.• Support programme coordination for OPM/SCI and partnership and coordination of partner and donor engagements with Programmes• Participate in coordination meetings, and advancing follow-up actions; and support the office's participation in coordination fora• Undertake field missions.
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