



**MINISTRY OF FINANCE, PLANNING AND ECONOMIC
DEVELOPMENT
THE RESOURCE ENHANCEMENT AND ACCOUNTABILITY
PROGRAMME (REAP)**

BID NOTICE

FOR

**CONSULTANCY TO CARRY OUT A MARKET READINESS
ASSESSMENT OF SELECTED PRODUCTS AND SERVICES FOR
INTEGRATING SUSTAINABLE PROCUREMENT INTO
UGANDA'S PROCUREMENT SYSTEM
REF: MOFPED/REAP/CONS/21-22/00034**

1. The Government of Uganda has allocated funds to be utilised for the acquisition of consultancy services to carry out a market readiness assessment of selected products and services for integrating sustainable procurement into Uganda's procurement system.
2. The Ministry of Finance, Planning and Economic Development – Resource Enhancement and Accountability Programme (REAP) hereby invites sealed proposals from eligible consultancy firms to provide the aforementioned services.
3. Bidding will be conducted in accordance with the Open Domestic Bidding procurement method and is open to eligible consultancy firms.
4. Interested consultancy firms may obtain further information and inspect the proposal documents at the address given below at 8 from 0800 – 1700hrs (Kampala Time) on working days.
5. The Request for proposals document may be acquired by interested consultancy firms on submission of a written application to the address below at 8(a), and payment of a non-refundable fee of UGX 100,000 (Uganda Shillings One Hundred Thousand only).

Interested consultancy firms shall pay to the URA collection account at commercial banks, quoting the Procurement Reference Number above. The bank advice and the application for the RFP document shall be presented to the address below at 8(a).

6. Proposals must be delivered to the address below at 8(b), at or before 1100hrs (Kampala Time) on 21st December 2021.
Late proposals shall be rejected.
Proposals will be opened in the presence of the consultants’ representatives who choose to attend the public opening meeting on 21st December 2021 at 1130hrs, the address below at 8(c).
7. There shall not be a pre – proposal meeting.
8. (a) Address for obtaining more information, inspecting and issuance of the Request for Proposals document:

The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning and Economic Development
Plot 17 Hannington Road
Crested Towers Building, 9th Floor Tall Tower, Office 9.13

(b) Address for submission of proposals:

The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning and Economic Development
Plot 17 Hannington Road
Crested Towers Building, 9th Floor Tall Tower, Office 9.12

(c) Address for the public opening meeting:

The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning and Economic Development
Plot 17 Hannington Road
Crested Towers Building, 9th Floor Tall Tower, Office 9.10

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	18 th November 2021
b. Bid closing	21 st December 2021
c. Evaluation process (End)	17 th February 2022
d. Display and communication of best evaluated bidder notice	8 th March 2022
e. Contract signature date	31 st March 2022

UNDER SECRETARY/ACCOUNTING OFFICER