



**MINISTRY OF FINANCE, PLANNING AND ECONOMIC
DEVELOPMENT
THE RESOURCE ENHANCEMENT AND ACCOUNTABILITY
PROGRAMME (REAP)**

BID NOTICE

FOR

SUPPLY AND DELIVERY OF COMPUTERS AND A PRINTER

REF: MOFPED/REAP/SUPLS/21-22/00024

1. The Ministry of Finance, Planning and Economic Development through the Resource Enhancement and Accountability Programme (REAP), has allocated funds for the acquisition of computers and a printer.
2. The Entity hereby invites sealed bids from eligible bidders for provision of the above supplies.
3. Bidding will be conducted in accordance with the Open Domestic Bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding document by sending an enquiry to the **email** address below at 8 from 0800 – 1700hrs (Kampala Time) on working days.
5. The Bidding document in English may be acquired by interested bidders on the submission of a written application to the address below at 8, and upon payment of a non-refundable fee of UGX 100,000 (Uganda Shillings One Hundred Thousand only). Interested bidders may make the payment to the URA collection account at commercial banks, quoting the Procurement Reference Number above as the narrative. The **bank advice and the application** for the Bidding document shall be presented to the address below at 8.
6. Bids must be delivered to the address below at 8, at or before **1400hrs** (Kampala Time) on **4 November 2021**.
All bids must be accompanied by a bid securing declaration.
Late bids shall be rejected.

Bids will be opened in the presence of the bidders' representatives who choose to attend the virtual ZOOM meeting on **4 November 2021 at 1430hrs**.

7. There shall not be a pre – proposal meeting.
8. Address for obtaining more information, inspecting the Bidding document, and submission of bids:

The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning and Economic Development
Plot 17 Hannington Road
Crested Towers Building, Floor 9, Tall Tower, Office 9.12
Email: reap@finance.go.ug

Interested bidders are encouraged to utilise the **email address** for inspection of the Bidding document, and obtaining further information **but** not for submission of bids.

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	5 October 2021
b. Bid closing	4 November 2021
c. Evaluation process (End)	23 December 2021
d. Display and communication of best evaluated bidder notice	11 January 2022
e. Contract signature date	15 February 2022

UNDER SECRETARY/ACCOUNTING OFFICER