



**MINISTRY OF FINANCE, PLANNING AND ECONOMIC DEVELOPMENT  
THE RESOURCE ENHANCEMENT AND ACCOUNTABILITY PROGRAMME  
(REAP)**

**BID NOTICE**

**FOR**

**SUPPLY AND EXPANSION OF INSPECTORS' CALL CENTRE  
REF: MOFPED/UGIFT/SUPLS/21-22/00018**

1. The Ministry of Finance Planning and Economic Development through the Resource Enhancement and Accountability Programme (REAP), has allocated funds for the acquisition of supplies and related services for the supply and expansion of the Inspectors' Call Centre to support the national roll out of the Teacher Effectiveness and Learner Achievement system, and Integrated Inspection System.
2. The entity invites sealed bids from eligible bidders to provide the aforementioned services.
3. Bidding will be conducted in accordance with the open domestic bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(b) from 0800 – 1700hrs (Kampala Time) on working days.
5. The Bidding documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8, and upon payment of a non-refundable fee of UGX 100,000 (Uganda Shillings One Hundred Thousand only). Interested Bidders may make payment to the URA collection account at commercial banks, quoting the Procurement Reference Number above. The **bank advice and the application** for the Bidding document shall be presented for issue of the Bidding Document to the address below at 8(a).
6. Bids must be delivered to the address below at 8, at or before **1100hrs** (Kampala Time) on **20<sup>th</sup> January 2022**. All bids must be accompanied by a bid security of **UGX 6,000,000**. Bid securities must be valid until **28<sup>th</sup> July 2022**. Late bids shall be rejected.  
Bids will be opened in the presence of the bidders' representatives who choose to attend the Virtual ZOOM meeting on **20<sup>th</sup> January 2022** at **1120hrs**.

7. There shall not be a pre – bid meeting.
8. (a) Address for obtaining more information, inspecting and issuance of the Request for Proposals document:  
**The Resource Enhancement and Accountability Programme (REAP)**  
**Ministry of Finance, Planning and Economic Development**  
**Plot 17 Hannington Road**  
**Crested Towers Building, 9th Floor Tall Tower, Office 9.13**
- (b) Address for submission of proposals:  
**The Resource Enhancement and Accountability Programme (REAP)**  
**Ministry of Finance, Planning and Economic Development**  
**Plot 17 Hannington Road**  
**Crested Towers Building, 9th Floor Tall Tower, Office 9.12**
9. The planned procurement schedule (subject to changes) is as follows:

<b>Activity</b>	<b>Date</b>
a. Publish bid notice	16 <sup>th</sup> December 2021
b. Bid closing	20 <sup>th</sup> January 2022
c. Evaluation process (End)	24 <sup>th</sup> February 2022
d. Display and communication of best evaluated bidder notice	8 <sup>th</sup> March 2022
e. Contract signature date	21 <sup>st</sup> April 2022

**UNDER SECRETARY / ACCOUNTING OFFICER**