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THE REPUBLIC OF
UGANDA

Ministry of Finance,
Planning & Economic
Development
Plot 2-12, Apollo Kaggwa
Road
P.O. Box 8147
Kampala

In any correspondence on
this subject please quote No

BID NOTICE UNDER OPEN DOMESTIC BIDDING

20th May, 2021

Procurement of toners and toner cartridges under framework arrangement

Procurement Reference No: MoFPED/SUPL/2020-21/0033

1. The Ministry of Finance, Planning & Economic Development has allocated funds to be used for the acquisition for **Procurement of toners and toner cartridges under framework arrangement**.
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the **Open Domestic Bidding method** contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from **8:00am to 05:00pm**.
5. The Bidding documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of **Ugx 100,000= (One Hundred Thousand shillings only)**. The method of payment will be through the bank.
6. Bids must be delivered to the address below at 8(c) at or before **18th June, 2021 at 10:00 am**. All bids must be accompanied by a Bid securing declaration must be valid until **10th January, 2022**. Late bids shall be rejected. Bids will be opened in the presence of the bidder's representatives, who choose to attend at the address below at 8(d) at **10:30am on 18th June, 2021**.
7. There shall be a pre – bid meeting.
8. (a) Documents may be inspected at: **The Procurement & Disposal Unit First floor, Rm 1.5**
(b) Documents will be issued from: **The Procurement & Disposal Unit, First floor, Rm 1.5**

Mission

"To formulate sound economic policies, maximize revenue mobilization, ensure efficient allocation and accountability for public resources so as to achieve the most rapid and sustainable economic growth and development"

(c) Bids must be delivered to: **The Procurement & Disposal Unit,
First floor, Rm 1.5.**

(d) Address of bid opening: **Ministry of Finance Planning and
Economic Development, First floor, Committee Rm
2.**

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	20/05/2021
b. Pre-bid meeting where applicable	28/05/2021
c. Bid closing date	18 th June, 2021
d. Evaluation process	18 th - 24 th June, 2021
e. Display and communication of best evaluated bidder notice	25 th June - 08 th July, 2021
f. Contract signature	(After expiry of at least 10 working days from display of the best evaluated bidder notice and Attorney General's approval).



Dr. Sengonzi E. Damulira
UNDER SECRETARY/ACCOUNTING OFFICER

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