



REPUBLIC OF UGANDA

**MINISTRY OF FINANCE, PLANNING AND ECONOMIC
DEVELOPMENT**

**THE RESOURCE ENHANCEMENT AND ACCOUNTABILITY
PROGRAMME (REAP)**

BID NOTICE

**PROVISION OF SERVICES FOR A MEDIA AND VISIBILITY
CONSULTANT FOR UGANDA INTERGOVERNMENTAL FISCAL
TRANSFER (UGIFT) PROGRAM**

REF: MOFPED/UGIFT/CONS/21-22/00017

1. The Ministry of Finance, Planning and Economic Development through the Resource Enhancement and Accountability Programme (REAP) has allocated funds to be used for procurement for provision of the above consultancy services;
2. The Entity invites sealed proposals from eligible consultancy firms for the provision of the above requirements
3. Bidding will be conducted in accordance with the Request for Proposals method and is open to eligible consultancy firms.
4. Interested eligible individual consultants may obtain further information and inspect the Request for Proposal documents at the address given below at 7(a) from 8:00am to 5:00pm only during working hours.
5. A complete set of Request for Proposal documents in English may be purchased by interested consultancy firms on submission of a written application to the address in 7(a) below and upon
6. Bids must be delivered to the address below at 7(b) at or before: **1500Hrs Local time on dates indicated in the table 1 below**

Table 1

No.	Procurement Reference Number	Subject matter of Procurement	Closing date
1.	MoFPED/UGIFT /CONS/21-22/00017	Provision of services for a media and visibility consultant for Uganda Intergovernmental Fiscal Transfer (UGIFT) Program	23 December 2021

Late bids shall be rejected. Bids shall be opened in the presence of the bidders' representatives who choose to attend at the address below at 7(c) on the dates indicated in the table 1 above at **1515 Hrs Local Time**

7. (a) Documents may be inspected and issued at:

The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning & Economic Development
Crested Towers Building, 9 Floor (Tall Tower) Office 9.13

(b) Bids must be delivered to:

The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning & Economic Development
Crested Towers Building, 9 Floor (Tall Tower) Office 9.12

(c) Address for bid opening:

The Resource Enhancement and Accountability Programme (REAP)
Ministry of Finance, Planning & Economic Development
Crested Towers Building, 9 Floor (Tall Tower) Board room 9.10

8. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	02 December 2021
b. Pre-proposal meeting	N/A
c. Bid closing/opening date	23 December 2021
d. Evaluation process (End)	14 January 2022

e. Display and communication of best evaluated bidder notice (Start)	18 January 2022
f. Contract signature	18 February 2022

UNDER SECRETARY/ACCOUNTING OFFICER